



**MINUTES**  
**Management Team Meeting**  
**June 19, 2022 1:00 PM**  
**Liz's Home, Modesto, CA**

Present: Marlene Jetton, Sally Massen, Teresa Peterson,  
Liz Sakuma, Judy Shaffer, Carol Wharton  
Absent: Rachael Bills

Action Item

The May minutes were approved.

Information Items

Director Report, Sally See filed report. Discussed each item in detail. Jun 27<sup>th</sup> we will have a quartet mixer and sing "How We Sang Today". Oct 17<sup>th</sup> we will have sectional rehearsals at another location.

Finance Report – Liz See filed report. Discussed the Monthly Report, the Actual Operating Budget, and the Operating Budget for the new year. The Scholarship Fund and Angel Fund were explained. The MT agreed, if the Marketing Coordinator suggests, one International Jumbo Tran may be purchased.

Coordinators' Reports

Team Coordinator – Judy See filed report. On Jun 20, the business meeting will be first, as guests will be working with Sally and Carol.

Administrative Coordinator – Marlene See filed report. Corrected the meeting date.

Communication/Marketing – Rachael No filed report

Events Coordinator – Teresa See filed Report. It was suggested to schedule a yearly date for our ice cream social. This was Tabled until our next MT meeting.

Membership Coordinator – Carol See filed report. There will be a follow-up on a delinquent member.

## Discussion Items

Director Search - The committee needs to actively pursue this and all chorus members need to spread the word.

Ice Cream Social -

A guest must be over 21 years, to pick up a raffle basket containing alcohol.

As the raffle numbers are called, they will also be written down. The written list will be posted in the basket area.

A winning ticket containing an email address, will receive a small door prize basket.

After set-up, volunteers will be staying all afternoon to watch over our spaces.

All unsold tickets and money need to be turned in by the following rehearsal.

Office Job Descriptions – Tabled til next meeting.

## Action Items

International Competition in Phoenix, AZ, sign-up sheet.

River Lights performing for Tower Park. This is on hold.

AIM weekend Aug 19-21, sign-up sheet. Liz to pick up Sally at the airport.

MT approved money for a Director Search ad with Barbershop Harmony Society. The ad needs to be submitted.

RLC Marketing needs to submit an article to - "Chapter Chats" to include our competition winning medal, improvement, congrats to other winners, and our Director search.

Remind members to notify Sally of all absences & vacation times.

**Next Meeting Date:** Sun, July 10, 2022; 1 pm at Liz's home.

Respectfully submitted,  
Marlene Jetton