



MINUTES Management Team Meeting

Apr 02, 2023 2:30 PM
Liz's Home, Modesto, CA

Present: Sally Massen, Liz Sakuma, Judy Shaffer, Carol Wharton, Rachael Bills, Teresa Peterson, & Marlene Jetton. Guests: Dixie Tirre & Megan Evans

Action Item

The Mar. minutes were approved.

Information Items

Director Report - Sally See filed report. Discussed each item.

Finance Report – Liz - See filed report. MT has a budget so MT items purchased are listed on report for accountability.

Team Coordinator – Judy- See filed report. Chorus members voted via ballot on Policy I, Audition Evaluation Procedures revision, on Mar 27 and it passed.

Administrative Coordinator – Marlene - See filed report. Dee trained her on posting reports to the RLC website.

Communication/Marketing – Rachael - See filed report. MT approved creating 2 Jumbotron ads to be shown during Region 12 contest convention in Reno, NV. Cost will be \$20.00 each; 1 for wishing all contestants good luck, and 1 thanking our Director, Sally and our coaches this year.

Events Coordinator – Teresa - See filed Report. Added more items to our storage unit and looked for decorations to be used at our contest dinner.

Membership Coordinator – Carol - See filed report. Welcomed a new guest to rehearsal and wrote many cards of encouragement.

Discussion Items

Policy X, River Lights Chorus Bank Account Signers, was reviewed. All agreed, it did not need to be revised.

Ballots for election of Management Team Coordinators was held Mar 27th. Judy Shaffer, Liz Sakuma, & Megan Evans were voted in for a 2-year term. They accepted. MT appointed Carol Wharton for a 1-year term. She accepted.

MT approved holiday Mondays will be dark.

Dixie suggested and it was approved, that all chorus members should participate in leading physical warm-ups before rehearsal. Two names will be drawn for the following week's activity. After all names have had an opportunity to lead, then we will start over.

It was suggested to add an item in the Regional Chapter Chat to encourage someone to come as an interim director. Maybe to complete a module in the Director Certification Program.

Action Items

Judy & Teresa to give Dee information for the competition handbook by Apr 12th.

Fri of competition weekend, chorus members shall wear their medals with new RLC shirt.

Judy to ask a special guest to install the elected MT Officers at our installation & award's dinner.

Contact Sammie & Helen for their chorus costumes.

Next Meeting Date: Sun, May 21st at 2:30P, all will be on zoom.

Respectfully submitted,
Marlene Jetton