



MINUTES
Management Team Meeting
October 19, 2023, 6:30 PM
ZOOM

Present: Sally Massen, Liz Sakuma, Judy Shaffer, Carol Wharton, Marlene Jetton
& Megan Evens Absent: Dixie Tierre

Action Item

Approval of Minutes for September 21, 2023

Information Items

Director Report – Dixie See filed report.

Finance Report – Marlene See filed report. Marlene and Liz will work together to complete the Financial Monthly report.

Team Coordinator – Judy See filed report.

Administrative Coordinator – Liz See filed report. Liz and Marlene will work together to complete the Weekly Flash and Minutes.

Communication/Marketing – Megan See filed report.

Membership Coordinator – Carol See filed report.

Discussion/Action Items

1. Performances scheduled for:

Bristol Hospice on Saturday, Nov. 4th 11:00am to 2:00pm. Two 15-20 min. Sets.

2. Garage Sale – After discussion with members it was set for Oct 27 (1:00 - 4:00pm), Oct. 28 & 29 (8am - 3:00pm).

3. Completed business as quickly as possible to allow time to meet with Region 12 Membership Coordinator Lynda Casillas and Educational Coordinator Alison Miller.

4. We should be getting some information from International with details of what our options are and what help may be available to us through the “Revitalization Program.”

Next Meeting Date: November 16, 2023, 6:30pm on ZOOM.

Respectfully submitted by Liz Sakuma